

## Empanelment of Vendors & Tender for Compactor work at Jaipur.

राजस्थान मरुधरा ग्रामीण बैंक के वैशाली नगर, गांधी पथ, जयपुर में स्थापित नये एलसीपीसी केंद्र एवं शाखाओं / कार्यालयों में Compactor का कार्य करवाया जाना प्रस्तावित है, अतः Compactor कार्य हेतु वेण्डरो के पैनल निर्माण पश्चात् टेण्डर आमंत्रित किए जाते हैं। निर्माताओं / आपूर्तिकर्ताओं के सुलभ संदर्भ हेतु (1) Details of Tender, (2) One Sketch (3) Two Colour Photos of Compactor (4) Check list alongwith Tender Forms & Formats टेण्डर से सलग्न है :-

आवेदनकर्ताओं से अनुरोध है कि आज से 22 दिन तक बंद लिफाफे में Tendering हेतु सभी वांछित जानकारी एवं दरे सलग्न रिक्त प्रारूपों में भरकर बैंक को निम्न वर्णित पते पर प्रेषित करें।

(टेण्डर की दिनांक 17-09-2022 से 22 दिनों तक प्राप्त बंद लिफाफों / वेंडर को ही निविदा हेतु पात्र माना जायेगा)

(Tender for Compactor Work at Jaipur)

To,

**Chief Manager (OAD),**  
Rajasthan Marudhara Gramin Bank,  
RMGB Tower, 9<sup>th</sup> B Road,  
Sardarpura,  
**Jodhpur-342003 (Rajasthan)**

Contact Person : Mr. Mula Ram : 9530050500, Mr. R. P. Vyas 7073454184



### 1. SCOPE OF WORK

1. The proposed RFP is to procure **Compactors** for storage of documents. It is only for storage of office documents and not for industrial storage purpose.
2. Bank is envisaging for the installation of **Compactors**.
3. You are required to submit your offers/quotations only in the prescribed format enclosed as Annexure-VI – Commercial Bid) provided for the purpose and any offers/ quotations made otherwise will not be accepted.
4. Please note that you have to participate in the tender process and submit quotes for all the **Compactors**.

### 2. IMPORTANT DETAILS

The following are the important details to be noted:

<b>Rajasthan Marudhara Gramin Bank</b>		<b>Particulars</b>
Tender Cost (Not Refundable)	Rs.2,000/-	Demand Draft favoring Rajasthan Marudhara Gramin Bank. MSMEs & NSIC in relevant trade are exempted.
Earnest Money Deposit (EMD)	2% of Tender value	
Security Deposit to be deposited within 14 days of issue of empanelment letter or issue of work order. Whichever is earlier.	3% of the total Tender value	Demand Draft or Bank Guarantee from any commercial Bank. This includes the EMD already submitted.
Tender document available from	17.09.2022 on the Bank's website <a href="http://www.rmgb.in">www.rmgb.in</a> and <a href="http://www.eprocure.gov.in">www.eprocure.gov.in</a>	
Correspondence for any Technical Enquiry	Mr. Mula Ram - 9530050500 Mr. R. P. Vyas - 7073454184 E-mail : <a href="mailto:oa@rmgb.in">oa@rmgb.in</a>	
Mode of receipt of tenders through offline mode as given in this document	Mode of receipt of tenders Through offline mode as given in this document	
Date and time of Closing of Bids/Offeres	22 Days from date of issue of Tender.	
Address for Communication	Office Administration Department Rajasthan Marudhara Gramin Bank, RMGB Tower, 9th B Road, Sardarpura, Jodhpur-342003 (Raj.)	

### 3. MODIFICATIONS OR CORRIGENDUM

Any modifications or corrigendum to this tender document that may be required after floating this tender shall be uploaded to the same website address i.e. [www.rmgb.in](http://www.rmgb.in) and [www.eprocure.gov.in](http://www.eprocure.gov.in) on any day & at any time before closure of the tender. The aspiring vendors are instructed to regularly visit the aforementioned website till the last minute before closure of tender application process for updates.



#### 4. PROCESS OF THE TENDER

#### 4. Bidding Process - Open Tendering

##### 4.1 RFP and Bid Submission

The bidders shall have to submit the tender by sealed packed envelope. Vendors can download the tender document from our website [www.rmgb.in](http://www.rmgb.in) and [www.eprocure.gov.in](http://www.eprocure.gov.in)

The Bank shall not consider any request for extension of date for bid-submission on account of late receipt / downloading of RFP by any bidder. However, any suggestion or advice of value addition from the vendors to the tender or rectification of any short comings in tender may result in issue of Corrigendum before the last date or postpone the tender as the Bank may deem necessary. The Bank's decision for consideration is final.

##### 4.2 Mode of submission of tender – OFF-LINE

Tenders are to be submitted OFF-LINE by sending all relevant documents by sealed pack envelope. The tender consists of both Non-Financial/Technical Bid and Financial Bid / Price Bid. The vendor is required to submit both Technical Bid & Financial Bid (in two separate envelopes), failure to submit both bids, shall result in instant disqualification.

- 1. Non-Financial / Technical Bid** – The documents mentioned in the Technical Bid should be duly signed on all pages. For Tender Fee - Demand Draft (DD) should be attached. If a bidder wishes to claim exemptions available to MSMEs, All relevant documents and MSME Certificate(s) is/are to be attached.
- 2. Financial Bid / Price Bids** - The price bids & Earnest Money Deposit – Demand Draft (DD) for the financial bid should be submitted through sealed packed envelope. Two separate DDs should be drawn for payment of Tender Fee and EMD. The price will be evaluated to arrive at the L1 rate/vendor.

#### 5. BIDDING – TWO STAGES

##### 5.1. Bidding – FIRST STAGE of bidding Technical Evaluation

In the first stage, only the Technical Bids will be opened by the “Tender Opening Committee”.

After the technical bids pass the qualification, the Bank will empanel all Vendors who qualify for commercial Bid and the Bank may make site visits to the firms, units. The date of opening the COMMERCIAL BID will be informed to the Empanelled/shortlisted vendors.

##### 5.2. SECOND STAGE of Bidding – Submission of Price Bids – Base Price.

In the second stage, commercial/price bids of short-listed, technically qualified bidders shall be opened by the tender opening committee.



## 6. CHANGE OF ADDRESS & CONTACT DETAILS

The acceptance of a bid, subject to contract, commercial considerations & compliance with all terms and conditions will be communicated in writing by means of placing order at the address or email address supplied by the bidder in its bid. Any change of bidder's address, E-Mail address and phone Numbers, should therefore be promptly notified to: -

Office Administration Department,  
Rajasthan Marudhara Gramin Bank,  
RMGB Tower, 9th B Road,  
Sardarpura, Jodhpur-342003 (Raj.)

## 7. BIDDER'S DISQUALIFICATION

Any bidder not complying with the bidding process is liable for disqualification at any stage without assigning any reason. Decision of the Bank in this regard shall be final, conclusive and binding on the bidder. If it comes to the bank's knowledge that the Bidder has made any false disclosures or provided the bank with any misleading or false information, the Bank reserves the right to either disqualify the Bidder or compel the Bidder to forfeit the amount of Earnest Money Deposit or both.

## 8. NON-TRANSFERABLE OFFER

This tender document is not transferable. Only the Vendor, who has downloaded & submitted the tender document, is entitled to perform the requisite services to the Bank and this obligation can't be transferred to another firm/vendor by any party without the consent of the bank.

## 9. PROPOSAL OWNERSHIP

The proposal and all supporting documents submitted by the Vendor shall become the property of the Bank.

## 10. ADDRESS FOR COMMUNICATION

Bids should be submitted by sealed packed envelop to :

Office Administration Department,  
Rajasthan Marudhara Gramin Bank,  
RMGB Tower, 9th B Road,  
Sardarpura, Jodhpur-342003 (Raj.)

The tender offer with all necessary documents mentioned are to be submitted within 22 days from date of issue of Tender.

For any other tender related communication, the below mentioned official may be contacted.

Chief Manager,  
Office Administration Department,  
Rajasthan Marudhara Gramin Bank,  
RMGB Tower, 9th B Road,  
Sardarpura, Jodhpur-342003 (Raj.)



## 11. MODIFICATION AND WITHDRAWAL OF OFFER

The Vendors are allowed to withdraw their offers at any time before the last date and time specified for submission of offers. The vendors should contact bank for guidance regarding modification/ withdrawal of their offer/bids. However, No offer can be withdrawn by a Vendor after the last date and time specified for submission of offers.

## 12. GENERAL RULES AND INSTRUCTIONS FOR THE INDENTING APPLICANTS

1. Rajasthan Marudhara Gramin Bank invites applications for procurement of Compactors.
2. The Technical Bid, (General conditions of tender, tender specifications) and Price bid (Bill of Quantities) shall be duly signed by the authorized signatory on every page along with affixing of the company seal.
3. There should be no overwriting/corrections/omissions in the tender documents, no column should be left blank.
4. Pre-bid Queries : The tenderer should carefully examine the specifications, terms and conditions of the tender and may seek clarifications, if required. The tenderer in all such cases shall seek clarification in writing (oa@rmgb.in) by mentioning the relevant page number and clause number. No individual / oral consultation shall be entertained. No queries will be entertained from the vendors after last date of submission of Tender. Bank is not bound to accept or reply any query received from bidder/tenderer.
5. The details of the applicants and their experience shall be submitted in the Bank's prescribed "PreQualification Format" only. Wherever required and if the space provided is not sufficient, particulars can be furnished as Annexures but such details shall be clearly mentioned in the respective columns of the Application Format. Applicant shall enclose latest copies of brochures and technical documentation giving additional information about the applicant. Each page of the document shall be duly signed by the Applicant or their authorized representative along with their company seal.
6. Costs incurred by the applicant in applying, in providing necessary documents or attending discussions, will not be reimbursed by the Bank.
7. Documentary proof with respect to the prequalification criteria shall be furnished along with the completed application form. In this regard, copies of the work orders and completion certificates and or such other documents shall be submitted. Incomplete applications or applications without proper proofs for establishing their credentials will be liable for rejection and no correspondence will be entertained in this regard. Where copies are to be furnished, the bidder must ensure that the copies so furnished are certified copies, preferably certified by the concerned authority or a Government Office.
8. The authorized person of the firm/ company shall sign on all the pages of the application and shall affix the seal of the company/ firm on the same.
9. OEM/Bidder should have minimum experience of 5 years.
10. For consideration of experience, works should have been executed in the same name & manner of the firm in which Empanelment is sought.

11. If found necessary, the Bank may also consider inspecting the past or present works undertaken by the applicants, for which the applicants shall make all efforts to cooperate with the Bank. The applicants shall be Empanelled on the basis of the details furnished by them in the specified format, after due inspection of works and eligibility criteria at the Bank's discretion, as on cutoff date specified in the document.
12. Decision of the Bank regarding selection / rejection will be final and binding on all participating bidders and no further correspondence will be entertained. Only Shortlisted vendors will be informed by E-mail.
13. Before submitting the tender, tenderers are requested to familiarize themselves with the specimen formats, and carefully examine the conditions of contract, / labour/ time factor etc.
14. The tenderer whose tender is accepted shall not be entitled to make any claim for augmentation in the rates quoted and accepted on account of any whatsoever .
15. **The Bank is not bound to accept the lowest tender and reserves the rights to reject any or all the tenderers without assigning any reasons therefore.**
16. The quoted rates shall be all inclusive and excluding GST. GST will be paid over and above the rate quoted as applicable. The cost of any other taxes or duties imposed by the relevant authority, if any, shall be borne by the bidder and the Bank shall not be liable to pay for the same. If the bank is compelled to make such payment on behalf of the Vendor, the Vendor shall reimburse the same along with interest at the prevailing bank rate, in case of delays.
17. Statutory deductions / TDS will be levied as applicable.
18. Prospective security printers to note that all payments will be made electronically as per Government guidelines.
19. Tenderers shall quote their unconditional rate strictly as per the list of items specified. Cutting / overwriting, if any, shall be counter-signed.
20. Conditional and incomplete tenders are liable to be rejected.
21. **Delivery Time:-** The Bank expects installation of Compactors at the site within 60 Days of the work order. However, if the vendor commits delay in delivery or installation, within the said period, the vendor will be liable to pay a sum of 1.50% (one and half percent) of the order value for delay beyond the scheduled installation date by the way of liquidated damages. If Vendor is unable to install compactors within 90 days from the date of issue work order then Bank will have the right to cancel the work order and forfeit the security deposit (3% of tender value).

### 13. OTHER TERMS & CONDITIONS

#### For Maintenance Services

1. **New product:** The Vendor warrants that the products supplied under the Contract are new, unused, of the most recent or current model and they incorporate all recent improvements in design and / or features. The Vendor further warrants that all the Products supplied under this Contract shall have no defect, arising from design or from any act of omission of the Vendor/ user, that may develop under normal use of the supplied products in the conditions prevailing in India. Also, the Vendor must ensure that all hardware/ software supplied to the bank under this agreement shall be accompanied with an original license of use from its manufacturer.

2. **Term of Warranty for Components:** Onsite comprehensive warranty for all the components including free replacement of spares, parts, kits as and when necessary will be 12 months from date of installation. In case of failure on part of the manufacturers to uphold the warranty, the Vendor agrees to undertake the responsibility of carrying out any repairs or upgrades and bear all costs required to be borne in lieu of such warranty
3. **Term of Warranty:** Warranty for the Compactor will be provided to the Bank as per the general conditions of sale.
4. **On-site comprehensive warranty:** The warranty would be on-site and comprehensive in nature and back to back support from the OEM. The vendor will warrant all the Compactors against defects arising out of faulty design, materials and media workmanship etc. for a period of 12 months from the date of installation. The Vendor shall repair or replace worn out or defective parts including all plastic parts of the equipment at his own cost including the cost of transport.
5. **Maintenance during warranty:** During the term of the contract, the VENDOR will maintain the equipment in perfect working order and condition and for this purpose will provide the following repairs and maintenance services:
  - a) **Qualified Personnel:** Free maintenance services during the period of warranty. Professionally qualified personnel who have expertise in repair and maintenance of the equipment supplied.
  - b) **Timings & Exigencies:** The Bidder shall rectify any defects, faults and failures in the equipment and shall repair/replace worn out or defective parts of the equipment during working hours i.e. from 8.00 A.M. to 8.00 P.M. on all working days (viz. Monday to Saturday other than 2nd and 4 th Saturdays and general holidays). In case any defects, faults and failures in the equipment could not be repaired or rectified during the said period, the engineers of the VENDOR are required to accomplish their duties beyond the said schedules in case of any situation if it warrants. In cases where unserviceable parts of the equipment need replacement, the VENDOR shall replace such parts, at no extra cost to the BANK, with brand new parts or those equivalent to new parts in performance. For this purpose the VENDOR shall keep sufficient stock of spares at Bank's premises and at the premises of The VENDOR.
  - c) **Response time:** The maximum response time for a maintenance complaint from the site of installation (i.e. time required for Vendor's maintenance engineers to report to the installations after a request call / fax /e-mail is made or letter is written) shall not exceed 24 (Twenty Four) hours.
  - d) **Repair Time:** The VENDOR shall ensure that faults and failures intimated by Bank as above are set right within 24 (Twenty Four) hours of being informed of the same.
  - e) In any case the equipment should be made workable and available not later than the Next Business Day.
  - f) **PENALTY FOR DELAY IN PREVENTIVE MAINTENANCE:** During Warranty period service support should be provided within four hours of lodging complaint. In case the rectification is delayed more than above stipulated time, the vendor shall be liable :

- 1) TO PAY A PENALTY OF Rs.1000/- PER DAY AFTER 48 HOURS OF LODGING THE COMPLAINT.
  - 2) REIMBURSING THE EXPENSES INCURRED BY THE BANK FOR GETTING THE FAULT REMOVED / RECTIFIED, IN CASE THE VENDOR FAILS TO RECTIFY THE FAULT EVEN AFTER TWO WORKING DAYS OF CALL LOGGED BY US
  - 3) REIMBURSING THE LOSS INCURRED BY THE BANK DUE TO DELAY IN SERVICE
  - g) **Changes at NO extra cost:** All engineering changes generally adopted hereafter by the VENDOR for equipment similar to that covered by this AGREEMENT, shall be made to the equipment at no cost to the Bank.
  - h) **Qualified Engineers:** Qualified maintenance engineers totally familiar with the equipment shall perform all repairs and maintenance service described herein.
  - i) **Maintenance of Register:** The Bank shall maintain a register at its site wherein, the Bank's operator / supervisor shall record each event of failure and / of malfunction of the equipment. The VENDOR's engineer shall enter the details of the action taken in such register. Additionally every time a preventive or corrective maintenance is carried out, the VENDOR'S engineer shall make, effect in duplicate, a field call report which shall be signed by him and thereafter countersigned by the Bank's official. The original of the field call report shall be handed over to the Bank's official.
  - j) The VENDOR shall provide replacement equipment, if any equipment is out of the premises for repairs.
6. **Ownership of the Equipment:** Any worn or defective parts withdrawn from the equipment and replaced by the VENDOR shall become the property of the VENDOR and the parts replacing the withdrawn parts shall become the property of Bank. Further, the VENDOR shall be responsible for safe disposal of any waste so generated, as per the relevant laws for the time being in force.
7. **Access for Repair/Maintenance:** The VENDOR's maintenance personnel shall be given access to the equipment when necessary, for the purpose of performing repairs and maintenance services indicated in this agreement.
8. **Shifting/Relocation to other premises:** However if Bank desires to shift the equipment to a new site and install it thereof urgently, the VENDOR shall be informed of the same immediately. The Bank shall bear the charges for such shifting and the VENDOR shall provide necessary arrangement to the Bank in doing so. The terms of this agreement shall continue, after such shifting to the alternate site and re installation thereof would continue to apply and binding on the VENDOR.
9. NO term or provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any such consent given by any entity other than the parties themselves regarding the waiver of a breach by the other, whether express or implied, shall not constitute consent to or waiver of or excuse for another different or subsequent breach.





**10. Levy of Penalty & Right to Cancel Order:** If, in a quarter, the VENDOR does not fulfill the provisions of clauses 5(b), 5(c), 5(d) and 5(e) , the penalties mentioned in 5(f) shall be levied and recovery of such amounts shall be made from the 10% Retention Money held with the Bank, without prejudice to the right of the Bank to cancel the current orders or stop placing of further orders.

**11. Vendor's Negligence / Indemnification of Loss:** On account of any negligence, commission or omission by the engineers of the VENDOR and if any loss or damage caused to the Equipment, the VENDOR shall indemnify/pay/reimburse the loss suffered by the BANK.

**12. Future additions of Compactor**

12.1 The Bank would have the right to:

- Shift supplied systems to an alternative site of its choice
- Expand the capacity / enhance the features / upgrade the units supplied.
- Provided, such changes or attachments do not prevent proper maintenance from being performed, or unreasonably increase the VENDOR cost of performing repair and maintenance service.

12.2 The warranty terms would not be considered as violated if a situation mentioned in any of the points(a), (b) above takes place. should there be a fault in the operations of the system, the vendor should not unreasonably assume that the cause lies with those components not acquired from them.

13. Bank reserves the right to make any changes in the Terms and Conditions at any stage of the tender till the last date. The tender validity will be for ONE YEAR from the date of awarding the tender & agreement.

14. If Bank receive less than three and more than one Tender/Empanelment application within given time for process, Bank's purchase committee is free to take decision whether to proceed for next stage or cancel the Tender/Empanelment Process.

**14. PAYMENT TERMS**

Advance Payment: NO advance amount shall be paid along with the Purchase Order/ Letter of Intent.

90% of the total payment shall be made only after successful installation & successful acceptance tests (shall be made if warranted by the Bank) Upon being satisfied by the functioning of the systems/ products, a certificate to the same effect shall be issued by the Chief Manager/Senior Manager of the office where the hardware/ software has been installed by the VENDOR. Balance payment of 10% will be made only after receipt of a satisfactory report from the Chief Manager/Senior Manager of the office after 1 month.

**15. CONFIDENTIALITY**

15.A. The VENDOR acknowledges that all material and information which has and will come into its possession or knowledge in connection with this agreement or the performance thereof, whether consisting of confidential and proprietary data or not, whose disclosure to or use by third parties may be damaging or cause loss to Bank will all times be held by it in strictest confidence. The Vendor shall not



make use thereof other than for the performance of this agreement and shall disclose it only to employees requiring such information, and not to release or disclose it to any other party. The VENDOR agrees to take appropriate action with respect to its employees to ensure that the obligations of non-use and non-disclosure of confidential information under this agreement are fully satisfied. In the event of any loss to the Bank in divulging the information by the employees of the VENDOR, the bank shall be indemnified by the VENDOR. The VENDOR agrees to maintain the confidentiality of the Bank's information after the termination of the agreement also.

15.B. The VENDOR/Bank will treat as confidential all data and information about the VENDOR/Bank/Contract, obtained in the execution of this tender including any business, technical or financial information, in strict confidence and will not reveal such information to any other party.

15.C. **Force Majeure:** The parties shall not be liable for default or non-performance of the obligations under the contract, if such default or non-performance of the obligations under this contract is caused by any reason or circumstances or occurrences beyond the control of the parties, i.e., Force Majeure.

For the purpose of this clause, Force Majeure shall mean an event beyond the control of the parties, due to or as a result of or caused by acts of God, wars, insurrections, riots, earthquake and fire, events not foreseeable but does not include any fault or negligence or carelessness on the part of the parties, resulting in such a situation.

In the event of any such intervening Force Majeure, each party shall notify the other party in writing of such circumstances and the cause thereof immediately within five calendar days. Unless otherwise directed by the other party, the party pleading Force Majeure shall continue to perform/render/discharge other obligations as far as they can reasonably be attended/fulfilled and shall seek all reasonable alternative means for performance affected by the Event of Force Majeure.

In such a case, the time for performance shall be extended by a period/s not less than the duration of such delay. If the duration of delay continues beyond a period of three months, the parties shall hold consultations with each other in an endeavor to find a solution to the problem.

Notwithstanding above, the decision of the Bank shall be final and binding on the Vendor.

## 16. SPECIFICATIONS

### 16.1 Standards:

- For the purpose of office documents storage - Non Industrial storage/usages.
- Compactors with push pull model
- Derailment stoppers
- Centralized locking system to ensure safety of documents with locking stiffeners
- Ease of facility to identify lock/unlock positions
- Economy of life should be longer



- G. Level adjustment shims below the rails
- H. Label holders with strong unbreakable and transparent sheets for easy identification of bays/compartments
- I. Space for more storage with ensured safety
- J. Tilt protection mechanism for protecting compactors from tilting while in operation.

**16.2.Storage Units:-** 455mm deep—fixed or movable—bolted to Undercarriage which rolls onto the channels, which are firmly fixed to the ground

- A. Compactors 3 Bay,** consisting of 135 bodies

The configuration, Drive type - 3 Bay Type D5

(Bay denotes side by side unit placements in a block).

1. Single Static (SS)
2. Single Last (SL)
3. Twin Mobile (TM) – 2 body back to back.

**B. Body Construction:** Providing and placing mechanically assisted drive mechanism Mobile compactor. The structure shall be made out of 0.8 thick high yield strength CRCA sheet of grade 'D' conforming to IS:513. Each unit has 5 loading levels formed by 4 nos. of adjustable shelves. Body units are bolted to undercarriage. The body including shelves shall be given antirust surface treatment & powder coated with epoxy polyester powder. It involves a 7 step treatment; Final finish consists of epoxy polyester powder coating of approved color (Blue & White) & shade with a Dry Film Thickness of minimum 40 microns. It shall have maximum load bearing capacity of 60 Kg uniformly distributed per shelf. Shelves shall be mounted on support brackets & shelf level can be adjusted. The Undercarriage shall be welded frame made of HR sheet minimum 2.5 mm thick suitably fabricated to take the loads based on configuration. A Centralized locking arrangement shall be provided through Locking Stiffener mounted onto back of Single Last unit so that it gets locked on channels when all the units are brought together. This arrangement occupies a space of 100 mm. Each Drive type units have Locking Knob near the Drive wheel for manual locking of individual units when a person is using those units. End stoppers are provided at the end of channels to prevent derailment. The nuts & bolts are galvanized / Zn Plated. Movement of units shall be achieved mechanically through a Drive wheel and 'Sprocket-Chain-Tensioner' arrangement mounted rigidly onto body side.

**C. Body Size:** Depth-455mm; Width-915; Height-2286; Height without under Structure and rails 2196 mm. (2125+65+25=2286).

**D. Body Finishing:** Anti-rust surface treatment & powder coated with epoxy polyester powder. Final finish consists of epoxy polyester powder coating of approved color (Blue and White as per attached Photo) & shade with a Dry Film Thickness of minimum 40 (+/- 5) microns.

**E. Shelves:** Shelves should have load bearing capacity of 60Kg uniformly distributed per shelf. There should be 4 adjustable shelves per body giving 5 loading levels. Shelf size: unit depth 455; Width 915 mm.

**F. Finishing:** The under carriage, after pre-treatment, is coated with final finish consisting of epoxy polyester powder coat of approved color (Blue & White) & shade with a Dry Film Thickness of minimum 40 microns.

**G. Fittings & Centralized Locking:** A Centralized locking arrangement should be provided through a Locking Stiffener mounted onto the back of the Single Last unit, so that it gets locked on channels when all the units are brought together. Each Drive type unit shall have a Locking Knob near the Drive wheel for manual locking of individual units when a person is using those units. Knob shall be rotated to unlock position when units are to be moved. After the unit is moved, before entering into the aisle for accessing, this knob shall be rotated to lock position. End stoppers are provided at the end of channels to prevent derailment.

**16.3 QUANTITY & REQUIREMENT:** We require Mobile Storage Devices (Mobile Racking System) called as Compactors as mentioned below:

S.No	Description of the Item	Qty
<b>Compactors 3 Bay consisting of 135 bodies</b>		
1	Single static 3bay (2190H x 915W x455D)	12 Body
2	Single Last 3 bay (2190H x 915W x455D)	15 Body
3	Twin Mobile 3 bay (2190H x 915W x455D)	108 Body
4	D5 channel 9ft and other hardware	As per Requirements

Note: The above quantity may decrease or increase depending on space management.

**Layout:**

The above specifications are to be placed in a perfect layout plan facilitating for more Compactors occupying less space and preserving more number of documents.

**Note-1:**

Supply and installation of Compactors of 135 bodies, consisting of 3 bay hand wheel twin mobile units, single static unit, single last mobile unit, 9' drive rail channel. Bodies should be in rigid knock down construction, made of CRCA steel and powder coated with epoxy polyester powder. Each unit should have an adjustable 4 shelf's making 5 loading levels. Each mobile unit should have a locking knob along with a firm grip drive wheel. Each mobile unit should have acrylic label holders for indexing. The unit should be modular in nature and should be upgradable. End locking stiffeners should be provided for centralized locking (as per the plan attached). Undercarriage should be a welded frame made of HR sheet. Bodies should be bolted to undercarriages and should move on channels.

**Note-2:**

As you are aware, all the Mechanical requirements and our usual terms, conditions and procedure for submission of your offers are indicated in our Terms and Conditions which may be amended from time to time.

**Note-3:**

Vendor is required to provide for installation, commissioning, maintenance, repair, replacement support with well-defined uptime at LCPC premises, Vaishali Nagar, Gandhi Path, Jaipur (Rajasthan).



**17. VALIDITY OF TENDER:**



- 17.1 Bank has planned for Compactor with an option to freeze the price for **next one year** and extend the order for more/less number of devices depending on the requirement and performance.
- 17.2 Bank will select the vendor on L1 – on TCO (Total Cost of Ownership) basis, subject to:
- (i) Their participation in the RFP
  - (ii) Fulfilling eligibility criteria of RFP
  - (iii) Participation in POC (Proof of Concept)

#### 18. PRE-QUALIFYING CRITERIA FOR EMPANELMENT/TECHNICAL BID:

The tenders / bidders/OEM (ORIGINAL EQUIPMENT MANUFACTURER) are required to fulfill the following:

- 18.a. The Bidder/OEM (ORIGINAL EQUIPMENT MANUFACTURER) should have necessary registrations from GOI / State Government,
- 18.b. Bidder/OEM (ORIGINAL EQUIPMENT MANUFACTURER) should have an ISO 9001-2015 certification,
- 18.c. Bidder/OEM (ORIGINAL EQUIPMENT MANUFACTURER) should have an ISO 18000-2015 certification,
- 18.d. Bidder/OEM (ORIGINAL EQUIPMENT MANUFACTURER) should have an ISO 14000 certification,
- 18.e. The Bidder/OEM (ORIGINAL EQUIPMENT MANUFACTURER) should have supplied similar equipment to government departments for a value of minimum five times of the current tender value (attach order copies),
- 18.f. The Bidder/OEM (ORIGINAL EQUIPMENT MANUFACTURER) should have expertise in installation of **Compactor** and also in executing AMC for the same in Public Sector Banks/Private Sector Banks/Government Departments etc,
- 18.g. The Bidder/OEM (ORIGINAL EQUIPMENT MANUFACTURER) should have a proven track record of providing adequate support and service through its dealers in and around Jaipur (Rajasthan). They should provide Addresses of Service Centers along with the names of Service Engineers in and around Jaipur and their Mobile numbers,
- 18.h. The Bidder/OEM (ORIGINAL EQUIPMENT MANUFACTURER) should not be banned/ black listed / having negative remarks / poor service etc. while dealing with the Public Sector Banks/Private Sector Banks/Government Departments etc. in last 15 years.
- 18.i. The Bidder/OEM should have minimum experience of 5 years.
- 18.j. If bidder is not a OEM then the bidder should enclose manufacturer's authorization letter/ dealership certificate from the original Equipment Manufacturer (OEM) for the relevant Compactors.

#### 19. DOCUMENTS TO BE ENCLOSED FOR EMPANELMENT/TECHNICAL BID

- 19.a. DD for EMD amount OF 2% on Tender Value (in a separate cover),
- 19.b. Letter of Authorization (tender specific manufacturer's authorization letter from ORIGINAL EQUIPMENT MANUFACTURER (OEM) - (ANNEXURE - II),



- 19.c. Self-declaration letter declaring that the Bidder has not been BLACK LISTED by any Bank or Govt. Organization in last 15 years - (Format in ANNEXURE-III),
- 19.d. Vendor's response- (ANNEXURE - IV),
- 19.e. Vendor's General Information - (ANNEXURE - V),
- 19.f. Complete Tender form (13 PAGES) set duly signed on all pages accepting the Terms & Conditions,
- 19.g. The Bidder/OEM (ORIGINAL EQUIPMENT MANUFACTURER) should submit Firm Registration Certificate,
- 19.h. Memorandum of Articles of Association, Partnership Deed and other KYC documents wherever applicable,
- 19.i. GST-Registration copy,
- 19.j. Latest Income Tax Returns of last 3 Years,
- 19.k. Audited Balance Sheets and Profit & Loss and (Financial/Turnover) statements for last three years,
- 19.l. Experience document/copies of Purchase Orders & Delivery certificates,
- 19.m. List of Service Centers,
- 19.n. TECHNICAL BID- (Format in ANNEXURE-VI-A)
- 19.o. FINANCIAL BID- (Format in ANNEXURE-VI-B)
- 19.p. Other required documents mentioned elsewhere in this tender document.

## 20. RESOLUTION OF DISPUTES

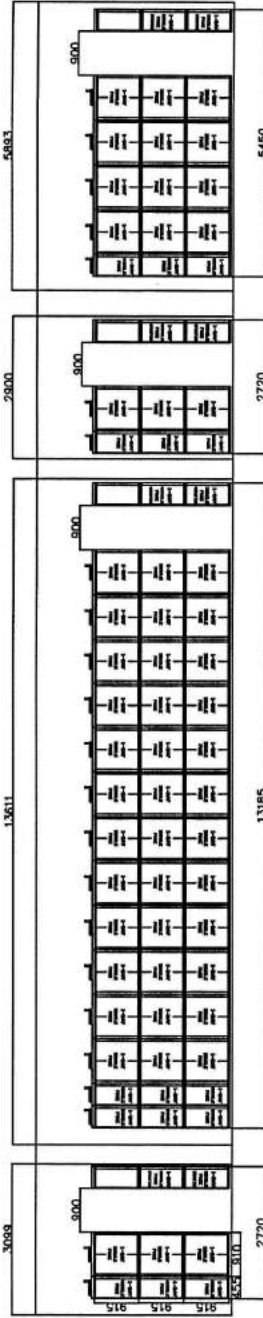
The Bank and the Vendor shall make every effort to resolve amicably, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the contract. If after thirty days from the commencement of such informal negotiations, the Bank and the Vendor have been unable to amicably resolve a contract dispute; either party may require that the dispute be referred for resolution by formal arbitration.

All questions, disputes or differences arising under and out of, or in connection with the contract, shall be referred to either a sole arbitrator or to two Arbitrators wherein one Arbitrator shall be nominated by the Bank and the other shall be nominated by the Vendor, these arbitrators will unanimously appoint a third arbitrator who will act as the presiding arbitrator. The award of the Arbitrators, shall be final and binding on the parties. The Arbitration and Reconciliation Act 1996 shall apply to the arbitration proceedings and the venue of the arbitration proceedings shall be Jodhpur. The cost of arbitration proceedings shall be borne by the Vendor unless an arbitrary award to the contrary.

## 21. BLACK LISTED / FINANCIAL DISPUTES WITH RMGB BANK

Vendors who are black listed by any organization or Bank or those vendors having financial disputes with RMGB Bank are not eligible for participation in the tender process.





30 BODDIES

12 BODDIES

81 BODDIES

12 BODDIES

*Height from ground is 2286 mm*





Sample Photo-1





Sample Photo-2

**CHECK LIST FOR VENDORS VENDORS SHOULD SUBMIT THE TENDER DOCUMENTS IN THE FOLLOWING ORDER**

Vendors are advised to check & ensure to enclose the following list of documents in the order given below:

S.No.	Particulars	Attached
1	Demand Draft for EMD ( Separate Cover)	Yes/No
2	Letter of Authorization (Tender specific manufacturer's authorization letter from ORIGINAL EQUIPMENT MANUFACTURER(OEM))-(ANNEXURE-II)	Yes/No
3	Self-declaration letter for not having been BLACK LISTED by any Bank or Govt. Organization - (Format in ANNEXURE-III)	Yes/No
4	Vendor's Response - (Format in ANNEXURE-IV)	Yes/No
5	Vendor's General Information (Format in Annexure-V)	Yes/No
6	Complete Tender Form (13 PAGES) set duly signed on all pages accepting the Terms & Conditions	Yes/No
7	The Bidder/OEM (ORIGINAL EQUIPMENT MANUFACTURER) should submit firm Registration Certificate.	Yes/No
8	Memorandum of Articles of Association, Partnership Deed, if any	Yes/No
9	GST – Registration Copy	Yes/No
10	Latest Income Tax Returns of last 3 years	Yes/No
11	Audited Balance sheets and Profit & Loss (Financial /Turnover) Statements for last two years	Yes/No
12	Experience documents / Copies of Purchase Orders & Delivery certificates	Yes/No
13	List of Service centers	Yes/No
14	Other required documents mentioned elsewhere in this tender document	Yes/No



**DRAFT – Letter of Authorization**

Ref. No. : .....

Dated : .....

**Chief Manager (OAD),**  
Rajasthan Marudhara Gramin Bank,  
Head Office,  
RMGB Tower, 9th B Road,  
Sardarpura,  
**Jodhpur-342003 (Raj.)**

Dear Sir,

**Sub : Application invited for Empanelment/Tender of Compactor Dated .....**

We M/s ..... (Registered as ..... with....., bearing registration number ..... with registered office situated at .....) who are established and reputed vendors/suppliers of various office solution equipment ..... having factories at ..... and ..... do hereby authorize Sri/Smt/Kum/Transgender ..... (Name) to offer our tender/quotation, negotiate and conclude the contract with you against the above invitation for offer.

The above representative shall be responsible for answering any query and for authenticating any documents as required during the process of tender opening for smooth conclusion.

Yours faithfully,

For and on behalf of M/s .....

(Name of Company/Manufacturer)

**Signature of the Authorized Person**

Note: This letter of authority should be written/printed on the letterhead of the company/manufacturer(s) and should be signed by a competent person of the company/manufacturer.



**DRAFT – NON-BLACKLISTING LETTER**

Ref. No. : .....

Dated : .....

**Chief Manager (OAD),**  
Rajasthan Marudhara Gramin Bank,  
Head Office,  
RMGB Tower, 9th B Road,  
Sardarpura,  
**Jodhpur-342003 (Raj.)**

Dear Sir,

**Sub : Application invited for Empanelment/Tender of Compactor Dated .....**

I/We M/s ..... (Registered as..... with....., bearing registration number ..... with registered office situated at ..... ) who are established and reputed vendors/suppliers of Compactor ..... etc., having factories at ..... and ..... do hereby confirm that our concern has not been BLACKLISTED by any Bank or a Govt. Organization in last 15 years.

We assure you of our best services timely and qualitatively.

Yours faithfully,

For and on behalf of M/s .....

(Name of Company/Manufacturer)

**Signature of the Authorized Person**

Note: This letter of NON-BLACKLISTING should be written/printed on the letterhead of the Company/manufacturer/s and should be signed by a competent person who has been so authorized by the mahufacturer.



**Vendor's Response**

(To be given on Vendors' letter head)

To,

**Chief Manager (OAD),**  
Rajasthan Marudhara Gramin Bank,  
Head Office,  
RMGB Tower, 9th B Road,  
Sardarpura,  
**Jodhpur-342003 (Raj.)**

(Invariably respond to all the following parameters/aspects. Do not delete or add any parameter from/to this list. However, you may attach a separate sheet to record your comments, if any)

S. No.	Parameter	Your Response
1	Whether agreeable to all the terms and conditions expressed by the Bank	Yes/No
2	Whether agreeable to the payment norms of the Bank; support out of working hours of the Bank / Vendor.	Yes/No
3	Whether having a minimum 5 years of experience in this field having one or two reputed companies as their customers. If yes, the opinion letters of the customers are to be enclosed.	Yes/No
4	Whether agreeable to the penalty clause put forth by the bank.	Yes/No
5	Whether the vendor has active service outlets in the vicinity of the area of the proposed premises for the last 2 years.	Yes/No

We have read and understood all the Terms and Conditions stipulated by the Bank in the tender Annexures and the subsequent amendments, if any, for coverage of all categories of equipment and do hereby agree to each and every item indicated therein.

Date: .....



**COMPANY SEAL AUTHORISED SIGNATORY OF THE COMPANY**

## VENDOR'S DETAILS

**Empanelment for / Procurement of Compector**  
PLEASE FILL UP ALL THE COLUMNS LEGIBLY

S.No.	Specifications	Particulars
1	Name of the Unit/Firm with full address with Telephone / Mobile/ FAX.Nos/Email Address etc.,	
	Administrative Office :	Email: Mobile:
	Factory Address	
	Whether ISO certified/IBA/RBI/SBI/ approved Unit (if so, enclose copy of relative certificate issued)	
2	<b>CONSTITUTION</b> (Enclose evidence like Certificate of Commencement of Business / memorandum of Articles of Association/ Partnership Deed etc.)	a) Proprietary /Partnership /Private/ Limited/ Public Ltd. Company/Co-op Society (Delete, if inapplicable)
		b) SSI Registration No./Trade License No.(Enclose Copy of Certificate) Date valid up to : ___ / ___ / ___
3	<b>Year of Establishment/</b> Experience in line of activity: (Please see Annexure-I) Eligibility criteria for category wise minimum length if experience required)	Year of establishment : _____  Experience in years of the Proprietor/ partner/Director of the unit : ___ years
4	Name of the Proprietor/Mng.Partner/ Mg. Director etc.	
5	Name and addresses of the Bankers / Phone Numbers	BANK: BRANCH: A/c No: IFS Code:
6	Whether registered for GST purposes (Mention No. & Date and furnish copies)	
7	Whether an Assessee of Income Tax (Enclose copies of IT Return for the last 3 years with all enclosures)	PAN No: ..... GST No: .....



8	<b>Annual Turnover</b> for the last 3 years (Balance Sheets to be enclosed)	Rs. in lakhs Year 2017-18 Rs. .... Year 2018-19 Rs. .... Year 2019-20 Rs. ....
9	Names of Institutions/ Govt, Agencies / Banks, reputed companies etc., to whom your unit is executing AMC works	You may submit EMPANELMENT LETTER / AMC AGREEMENT
10	Were you <b>removed / blacklisted</b> at any time in any Bank / Govt. organization in last 15 Years ?  (If any Bidder hide this fact their proposal will be dropped by Bank and will not allow the firm in any conditions)  If yes mention details, if no, address a letter.	YES / NO .....

### COMPLIANCE STATEMENT

**Declaration :**

We hereby undertake and agree to all the Terms and Conditions stipulated by the Bank in the **RFP/Tender Document (and Annexures)**.

PLACE : .....

DATE : .....



.....

Stamp/Seal

Signature Designation

### Technical Details of Compactors

Make (Name of the Manufacturer):

Model No.

Specifications:

S. No.	Feature	Specifications (in mm)
1	Overall Height of the Cabinet from the Ground	2286
2	Width of the Cabinet	915
3	Overall Depth of the Cabinet	455
4	Number of Bays	3
5	Type of Drive	D5
6	Single Static 3 Bay Body open at one side and closed on other side	12
7	Movable Single Last 3 Bay Body open at one side and closed on other side	15
8	Number of Twin Mobile 3 Bay Body attached together from their back sides and opened on other sides	108
9	Provision of Door Locking	Yes
10	Type of Door Locking	Centralized Locking
11	M S Sheet Thickness of the Cabinet Body	22 mm guage
12	M S Sheet Thickness of the shelf panels	22 mm guage
13	M S Sheet Thickness of the door panels	22 mm guage
14	Number of Adjustable shelves in each cabinet	5
15	M S Sheet Thickness of the undercarriage	22 mm guage
16	Type of Locking System of the movable file storage system	22 mm guage
17	Load carrying capacity of each shelf	60 Kg
18	Minimum excess rail length in addition to filing cabinet covering (for Aisle Working)	3 mts
19	Paint	Power coating
20	Colour	Blue & White As per Attached Photo.
21	Delivery condition of movable file storage system	Knock down
22	Free Assembly of Knock Down	Yes
23	Warranty	Warranty for the Compactors will be provided to the Bank as per the general conditions of sale. 12 months from date of installation for parts replacement.

Note: The right to reject / accept any deviation, minor or major in technical specifications is reserved with Rajasthan Marudhara Gramin Bank.





## Format A- Technical Details for Submission of Bid

1. Tender Ref. : Procurement of Compactor.
2. Name of Tenderer:
3. Complete office address of Tenderer
4. Contact details of authorized person of tenderer who has signed the tender.
  - a. Name
  - b. Designation
  - c. Phone (Office)-
  - d. Phone (Mobile)-
  - e. E mail
5. Due date & Time of submission of bid:
6. EMD payment details (DD number & bank detail)-

Signature of Authorized Signatory:

Name:

Designation:

Name of the Firm/ Company:

Address:

Seal of the Firm / Company:

7. Submission of technical confirmation to the requirement.



**Format B- Financial Details for Submission of Bid**

FINANCIAL PROPOSAL  
Covering Letter  
(On Bidder's letter head)  
[Date and Reference]

To,

**Sub: Response to Tender Document for Empanenalmnt/Supply and Installation of COMPACTOR.**

Sir,

I/ We, ..... (Applicant's name) herewith enclose the Financial Proposal for selection of my / our company for Supply and Installation of COMPACTOR as a Bidder.

I/ We agree that this offer shall remain valid for a period of 90 (Ninety) days from the date of opening of tender or such further period as may be mutually agreed upon.

Yours faithfully,

(Signature, name and designation of the Authorized Signatory)  
Seal of the Firm / Company

Note: The Financial Proposal is to be submitted strictly as per form given in the Tender Document.



## FINANCIAL BID

**Subject: - Response for Supply and Installation of COMPACTOR.**

Cost of Single 3 Bay Body COMPACTOR (Including Transportation & Installation Charges) With 1 year on-site warranty- as described in Format A	Rs.( In Figures)
	Rs.( In Words)
Number of Single 3 Bay Bodies as per Tender.	Rs.( In Figures)
	Rs.( In Words)
Total Basic Cost of Tender Quantity.	Rs.( In Figures)
	Rs.( In Words)

All figures are to be rounded off to the nearest Rupee only. Any figures given in paisa will be not considered.



Signature of Authorized Signatory:

Name:

Designation:

Name of the Firm/ Company:

Address:

Seal of the Firm / Company:

## FORMAT C-COVERING LETTER

(The covering letter should be on the Letter Head of the Bidding Company / Firm)

Reference No:

Date:

To,

### **Sub: Response to Tender Document for Empanelment/Supply and Installation of COMPACTOR.**

Sir,

We, the undersigned ..... [insert name of the 'Bidder'] having read, examined and understood in detail the Tender Document hereby submit our response to Tender Document. We confirm that in response to the aforesaid Tender Document, we have not submitted more than one response to Tender Document. We are submitting an application for Supply and Installation of COMPACTOR.

- 1) We give our unconditional acceptance to the Tender Document issued by Rajasthan Marudhara Gramin Bank. As a token of our acceptance of the Tender Document, the same has been duly signed and stamped by us and enclosed with the response to Tender Document.
- 2) We have enclosed EMD of 2% of tender value in the form of DD .....
- 3) We have submitted our response to Tender Document strictly as per Formats, Terms and Conditions of this Tender Document, without any deviations, conditions and without mentioning any assumptions or notes in the said Formats.
- 4) We hereby unconditionally and irrevocably agree and accept that the decision made by the Bank in respect of any matter regarding or arising out of the Tender Document shall be binding on us.
- 5) We are enclosing herewith our response to the Tender Document with formats duly signed as desired by you in the Tender Document for your consideration.
- 6) It is confirmed that our response to the Tender Document is consistent with all the requirements of submission as stated in the Tender Document and subsequent communications from the Bank.



- 7) The information submitted in our response to the Tender Document is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our response to the Tender Document.
- 8) We hereby declare that our company has not been debarred / black listed by any Central/State Govt. Ministry or Department/Public Sector company/Government autonomous body.
- 9) We confirm that all the terms and conditions of our Bid are valid up to Insert date ..... ( in dd/mm/yyyy) for acceptance (i.e. a period of Ninety days (90) days from the date of opening of tender).
- 10) We have neither made any statement nor provided any information in this Bid, which to the best of our knowledge is materially inaccurate or misleading. Further, all the confirmations, declarations and representations made in our Bid are true and accurate.

In case this is found to be incorrect after our selection as a Successful Bidder, we agree that the same would be treated as Seller's default and additionally the Earnest Money Deposit amount, deposited by us with the Bank shall stand forfeited.

Date:

Yours faithfully,

Signature of Authorized Signatory:

Name:

Designation:

Name of the Firm/Company:

Address:

Seal of the Firm / Company:

