



**राजस्थान मरुधरा ग्रामीण बैंक**  
**Rajasthan Marudhara Gramin Bank**

प्रधानकार्यालय, जोधपुर  
Head Office, Jodhpur  
[www.rmgb.in](http://www.rmgb.in)  
e-mail: [fac@rmgb.in](mailto:fac@rmgb.in)

**REQUEST FOR PROPOSAL FOR HIRING**  
**OF CASH VAN**

**RFP No. RMGB /FAC/ 01 /2019-20**  
**Dated 01/01/2020**

The General Manager  
Rajasthan Marudhara Gramin Bank  
Head Office,  
Tulsi Tower, 9<sup>th</sup> B Road,  
Sardarpura,  
Jodhpur-342003



RAJASTHAN MARUDHARA GRAMIN BANK,  
HEAD OFFICE, JODHPUR

**INVITATION FOR TENDER TO SUPPLY Appx 15 CASH VANS ON RENT FOR THE PURPOSE OF TRANSPORTING, CARRYING AND DELIVERING CASH FOR RMGB IN BANK'S AREA OF OPERATION**

1. Rajasthan Marudhara Gramin Bank, Head Office, Jodhpur, intends to hire Appx 15 cash vans for the purpose of transporting, carrying and delivering cash from currency chest to the branches, from branches to currency chest and from one branch to another branch within area of operation of Bank.
2. Rajasthan Marudhara Gramin Bank for the above purpose invites tender or bids both technical and financial so as to reach latest by 11.00 AM on 22/01/2020. Bids received after 11.00 AM on 22/01/2020 shall be summarily rejected. However, Bank Reserves the right to extend the last date of submission of filled in Tender.
3. The Technical bids will be opened on 22/01/2020 at 03.00 pm at the address mentioned below:

Office of General Manager  
Rajasthan Marudhara Gramin Bank  
Head Office,  
Tulsi Tower, 9<sup>th</sup> B Road,  
Sardarpura,  
Jodhpur-342003

4. All vehicles shall have to be deployed by the successful bidder within 15 days from the issuance of work order.
5. Service providers who are eligible (Fulfilling the Mandatory Requirement as given in Para O-1) may download the tender format/ or document from the Bank's website [www.rmgb.in](http://www.rmgb.in).
- a) Date of commencement of issue of tender format/documents: 01/01/2020.
- b) Last date for submission of filled in tender documents: 22/01/2020 at 11.00 A.M.
- c) Date of Opening of tender (Technical Bid): 22/01/2020 at 03.00 PM.
- d) Earnest money deposit: Rs 5.00 lac
- e) Tender document fee: 3000/- (Non-refundable)
- f) Pre Bid Meeting on 06/01/2020 at 11.00 A.M at RMGB Head Office, Jodhpur
6. Kindly note that the financial bids of those participants who are not eligible or do not fulfill the criteria in the technical bid will not be opened.



7. Please note that service providers who are found eligible or qualified in the technical bid will be included in the process of the opening of financial bids on 23/01/2020 at 03.00 PM.

8. Kindly note that the fulfillment of the minimum eligibility criteria however does not in any manner give any right to any participant or applicant to claim that work be assigned to him. Bank, keeping in view the sensitive nature of the work has full and absolute discretion to reject a particular application if found not suitable as the nature of work warrants.



General Manager



**RAJASTHAN MARUDHARA GRAMIN BANK  
TENDER FOR HIRING OF CASH VANS  
TERMS & CONDITIONS**

**A. SCOPE OF WORK**

1. Rajasthan Marudhara Gramin Bank, Head Office, Jodhpur invites tender or bids from eligible service providers for the purpose of transporting, carrying and delivering cash from currency chest to Branches, from branches to currency chest, from one branch to another branch and from one currency chest to another currency chest, intends to hire Cash Vans as per specifications mentioned in **Annexure I respectively**. Each Cash Van will have a Crew consisting of one driver possessing valid license, two armed guards possessing valid permits, one custodian and one loader for safe transportation, carriage and delivery of cash from currency chest to branches, branches to currency chest, from one branch to another branch and from one currency chest to another currency chest and as per need of the Bank for and at their centers referred herein.
2. The service provider himself/itself, during the currency of the arrangement under the contract, shall have to arrange for all required consumables for the vehicles, its repairs and maintenance.
3. The service provider must fully own the vehicles or vans and the Registration Certificate (RC) must contain an entry clearly showing that the Service provider is the owner of the vehicle or van in question.
4. The service provider, on declaring him as the lowest bidder, shall deploy all the vans or vehicles **within 15 days from the issuance of work order**.
5. Vehicles to be deployed for the above purpose shall not be older than 01 October 2019 Registration.
6. Bank, tentatively requires 15 Cash vans but reserves to itself the right to increase or reduce the number of vehicles depending upon the requirement by the bank.

**B. DURATION OF THE CONTRACT**

The contract shall remain in force for a period of three years from the date of signing of Work Order / Agreement whichever is earlier and could be renewed on yearly basis as per requirement of the bank.

**C. EARNEST MONEY DEPOSIT**

1. A sum of Rs.5.00 Lacs (Rupees Five Lac only) shall have to be deposited as Earnest Money Deposit (EMD) with the Bank with the offer. The said sum of Rs.5.00 lac



shall carry no interest and shall be retained by the bank until finalization of the contract or work order in favour of the successful bidder is issued.

2. EMD in respect of the firms not found eligible technically, shall be returned within one month of opening of the tender.
3. EMD of successful bidders shall be forfeited in respect of successful bidders in case of withdrawal from the tendering process.

#### D. SECURITY DEPOSIT

1. The service provider/s or vendor/s identified for providing vans for the rendering above services shall be required to keep a security deposit equivalent to one month's charges payable by Bank for total cash vans deployed in Bank during the currency of the contract within 10 days from the date of work order.
2. Additional amount as security deposit (over and above normal security deposit) is required to be deposited with the Bank for additional work orders, if any, are issued for the deployment of vans or vehicles in addition to the regular deployment of vans or vehicles. The security deposit so deposited with bank shall be kept with the bank on lien as interest bearing Fixed Deposit.

#### E. TERMS OF EXECUTION OF WORK

1. Liquidated Damages: The vans or vehicles shall be put in to services mentioned above within a period of 15 days from the date of issue of the work order by the Bank. Any delay in this regard will attract a penalty of 2.5% of the contract value per week subject to maximum of 10% of the contract value. All new orders will also be complied with, within 30 days after the date of placement of order.
2. Bank reserves its right to recover penalty by adjusting from Security Deposit or any payments to be made by the Bank to the service provider or any other mode which in the opinion of the bank deems appropriate. Part of the week, for the purpose of this clause shall be treated as the whole week. Bank however, at its discretion but on the request of the service provider may condone the liquidated damages for the delay of less than a week. The decision to further continue/ discontinue the contract with the service provider lies fully with the Bank at its sole discretion.
3. The service provider on receiving a complaint or communication about the failure of any of the vans deployed on duty or any deficiency (CCTV, GPS etc.) in deployed vans for the above service shall take all the necessary measures to make it functional within 12 hrs of receiving the complaint. On failure of resolving the complaint within 12 hrs, a penalty of 5% of the monthly rate per day will be imposed for such period of default. They may



provide suitable alternative vehicle; alternative vehicle will be accepted only up to three days.

4. Deployment of vans or vehicles without accompanying two armed guards will not be accepted on duty. If a van or vehicle on any working day for any reason is put in to service without armed guards provided by the service provider, the service provider or the vendor shall be liable to a penalty of 5% of the monthly rate per day for such period of default.

5. However, in exceptional cases, if it is agreed to, by the branch, cash van with one guard be accepted, in that case a penalty of 2% of the Monthly Rate per guard per day will be levied.

#### F. LOCATIONS TO BE COVERED

Command area of Rajasthan Marudhara Gramin Bank comprises within 15 districts in Rajasthan. Given below is the list of 15 districts where the cash vans are planned to be send for safe transportation, carriage, delivery and collection of cash.

S. No.	District
1	PaliMarwar
2	Jalore
3	Sirohi
4	Jodhpur
5	Bikaner
6	Nagaur
7	Barmer
8	Jaisalmer
9	Hanumangarh
10	Sriganganagar
11	Jaipur
12	Dausa
13	Udaipur
14	Rajsamand
15	Pratapgarh

#### G. PROCEDURE FOR SUBMISSION OF TENDER DOCUMENTS

1. The tender documents expressing interest are required to be submitted in three separate envelopes.

a) Envelope No.1 shall contain Offer Letter and EMD



- b) Envelope NO.2 shall contain Technical Bid and,  
c) Envelope No.3 shall contain Financial Bid properly sealed and clearly marked / super scribed thereon "financial bid".

2. Please note to submit Financial Bid in separate sealed envelope.

3. All the above mentioned three envelopes be put in one Big envelope super scribed "TENDER FOR HIRING OF CASH VANS"

4. ENVELOPE No.1

a. The envelope containing Offer Letter shall be super scribed "OFFER LETTER for providing Vans on hire to RMGB" and shall contain the following: -

(i) Offer letter as per Annexure - II.

(ii) A sum of Rs.5.00 lac towards earnest money deposit amount through Demand Draft in favour of Rajasthan Marudhara Gramin Bank payable at Jodhpur.

(iii) A sum of Rs. 3000/- towards tender document fee (Non-refundable) through Demand Draft in favour of Rajasthan Marudhara Gramin Bank payable at Jodhpur.

5. ENVELOPE No.2

The envelope containing Technical Bid shall be super scribed, "TECHNICAL BID for providing Vans to RMGB" and shall contain information as per the Performa "TECHNICAL BID PARAMETRES" along with copies of the required documents.

6. ENVELOPE No.3

The envelope containing Financial Bid shall be super scribed "FINANCIAL BID for providing Vans by RMGB" and shall contain the rates of hire of van to RMGB to be submitted only in the format given in the Tender Document. Rates submitted in any other format will not accepted.

7. The sealed tenders addressed to the "General Manager" should reach Rajasthan Marudhara Gramin Bank, Head Office, Jodhpur latest by 11.00 AM on 22 January 2020.

8. The Technical Bids shall be opened on 22/01/2020 at 03.00 PM.

9. Bidders may remain present during the opening process.

10. Financial Bids of ONLY those bidders who are found eligible or qualified in Technical evaluation shall be opened at a later date as announced by the Bank. A separate intimation of opening of Financial Bids shall be sent to the technically qualified bidders.



11. All pages of the Tender Documents including attachments shall bear seal and signature of the authorized signatory intending service provider. The tender shall clearly indicate total Number of papers submitted which shall be properly bounded with all flag markings for the verification. NO LOOSE SHEET will be accepted.

#### H. VALIDITY PERIOD OF THE PRICE BID OFFER

The Price bid offered in the offer shall remain valid for a period of 90 days from the date of opening of Price Bid.

#### I. TECHNICAL BID

1. The Technical Bid shall be complete in all respects and contain full information required in the document. Technical bid found incomplete in any respect, shall be liable to be rejected. Technical bid shall not contain any price information. The technical Bid shall confirm that all required particulars have been quoted in the Financial Bid without showing the actual amounts in the Technical Bid. (Please refer to Annexure III and Evaluation Criteria - Mandatory Requirement given in Para O-1)

2. The intending service provider must confirm that they have not been disqualified/rejected by any Bank for non-performance/non fulfillment of Tender obligation in last three years prior to the last date for submission of filled in tender documents for this tender. (Annexure -II and IV refers)

3. It is mandatory to submit the technical details duly filled in along with the offer. Non-submission or incomplete submission of technical details, the Bank, at its discretion, may not evaluate the offer. The Technical Bid must be submitted in an organized and structured manner. No brochures / leaflets etc. should be submitted in loose form.

4. The Technical Bid should be sealed & signed by authorized signatory on all pages of RFP document.

#### J. FINANCIAL BID

1. The rates shall be quoted only in Indian Rupees in the format given as Annexure V which include of following for one Cash Van strictly.

##### a. Cash Van

i. Charges per month for one Cash Van with displacement equivalent to 2500 cc or more with a driver, two armed guards preferably ex- servicemen, one Loader and one custodian who shall perform a duty for 8 hrs daily on all working days for 2500 kms.

ii. Charges on specific requirement and need for providing a Cash Van for 8 hours per Sunday or any other holiday - Fixed to be Rs 600/- per day





iii. Charges on specific requirement and need for outstation Night Halt with crew per night - Fixed to be Rs 750/- per night.

**b. Common Services**

i. Charges per additional km of running Cash Van --Fixed to be Rs 10/- per KM.

ii. Charges per hour of running Cash Van beyond 8 hrs -- Fixed to be Rs 400/- Per hour.

Note: The GST should not be included in the costs as this would be paid in addition at prevailing rates on submission of monthly bills.

**K. NO ERASURE OR ALTERATIONS**

Technical / Commercial details must be filled completely and fully. Alterations, corrections or over-writings to the extent possible are to be avoided. Alterations, corrections or over-writings wherever they are, should be authenticated at every place. The offer is liable to be rejected, in case alterations, corrections and over-writings are not properly authenticated.

**L. NO PRICE VARIATIONS**

The Financial Bid shall be based on fixed rates. No upward revision in the rates shall be considered on account of subsequent increase in rates, taxes and duties etc.

**M. OPENING OF BIDS**

The Technical Bids will be opened on 22 January 2020 at 03.00 p.m. Intending service provider/s or their authorized representative who have submitted bids are invited to be present on the occasion. No separate intimation will be given in this regard to the service providers for deputing their representatives.

**N. EVALUATION PROCESS**

1. Technical Bids shall be strictly evaluated by a committee on the basis of compliance with eligibility criteria, technical specifications, other terms and conditions stipulated in the tender document.

2. Financial Bids of those Service providers who are found qualified in the technical evaluation shall only be opened.

3. Bank reserves the right to reject a tender under any or more of the following circumstances: -

- a) If cost of tender or EMD or both are not submitted
- b) If tender documents are incomplete in any respect and not accompanied by all stipulated documents.
- c) If any of the terms and conditions and mandatory declarations is not accepted or necessary information is not provided.



d) If required information with appropriate documents in support of the same is not submitted as per **Annexure - III**.

4. Bank reserves the right to call clarification/information from participating bidder during technical evaluation stage.

## O. EVALUATION CRITERIA

### 1. Technical Bid (Mandatory Requirement)

Submission of technical bid with full details is mandatory. Non-submission or incomplete submission of details in the technical bid will render tender documents invalid. Bank, while evaluating the technical bids, shall take into account the following criteria which are mandatory requirement for all intending bidders.

Sr. No.	Criteria	Supporting Documents to be enclosed
(i)	The intending service provider/s should possess an experience of at least a minimum period of -3 years in the field of providing or supplying vans or vehicles on hire basis for the purpose of transporting, carrying and delivering cash on behalf of RBI/ Public Sector Bank/s and Commercial Banks. Minimum orders of 12 Cash vans	Copies of the work order issued by the organizations and Certificate and letter stating about the performance of the cash van services
(ii)	The intending service provider must have an average annual turnover (i.e. sales) of Rs. 2 crores during the last three years ending 2016-17, 2017-18 and 2018-19	Audited Profit & Loss Account and Balance Sheet for respective period.
(iii)	The intending service providers must possess certificate of valid Registration for GST, Income tax, PF, ESIC & RTO and any other as required	Supporting Documents like license / permits / NOC/ tax clearance certificates etc. for such registrations
(iv)	The intending service provider must meet the declarations specified.	Refer - Annexure -IV
(v)	The service provider for the purpose of better control and monitoring should have a branch office at Rajasthan.	List of branch offices along with a copy of the certificate of Shop and Establishment Act
(vi)	The service provider should be registered with State Government for Armed Guard services	The service provider should be registered with State Government for Armed Guard services



(vii)	The service provider should be registered with the Police & State regulators as per the relevant orders in respect of cash van services	Copy of the Police license and registration letter. If applied, then the copy of accepted application.
(viii)	Adequacy of Fully owned Cash Vans by the Agency to meet Bank's requirement as on the date of submission of filled in tender document	List of Fully owned Cash Vans held by the Agency with location with photo copy of R C Books.

## 2. Financial Bid

For the purpose of evaluating the financial bid the cost of service of a Van for three years (15 cash van) shall be calculated or considered based on total value of the rates quoted in accordance with the criteria mentioned below:

a) Monthly charges for one Cash Van.

Following charges are fixed as per details in Annex -V

b) Charges for providing Cash Van for 8 hours for Sunday/Holiday.

c) Charges for Outstation Night Halt of Cash Van with crew for one night.

d) Charges for running one Cash Van beyond 8 hrs for one hour.

e) Charges for running additional one kilometer for Cash Van.

## P. NO COMMITMENT TO ACCEPT LOWEST OR ANY TENDER

1. The Bank shall be under no obligation to accept the lowest or any other offer received in response to this tender and shall be entitled to reject any or all offers at any stage without assigning any reason whatsoever.

## Q. SPLITTING OF ORDER

1. The Bank reserves for itself the right of splitting the scope of work between two service providers. If the exigency warrants bank may at its discretion split the work or service normally in the ratio of 50:50 between L1 and L2 subject to the consent of the L2 to supply vans matching with the price rates quoted by L1. Splitting of work or service are the rights exclusive to the Bank and any decision as to split of the work or service as the Bank may fix is final and conclusive. The Intending service providers in any manner have no right to question the split and fixation of ratio

## R. PAYMENT TERMS

The terms of payment are as under

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a) Service provider will raise the bill at monthly interval on completion of each calendar month and submit to the Bank. No advance payment will be made against work order.

b) The kilometers utilized below two thousand for any Cash Van shall be adjusted centrally by Bank. Service provider will be paid for minimum 2500 kilometers per vehicle for full calendar month or proportionate for part thereof. However, Payment for additional kilometers beyond 2500 kms will be calculated on a monthly basis cumulatively for all cash vans operating in the Bank and stated in the consolidated monthly bill.

c) Payment of monthly bills will be made by the Bank within 15 days from the date of receipt of full set of bill in order.

## 5. GUARANTEES

1. The vans or vehicles to be deployed at the Bank, the original Registration of which should be not older than 1 October 2019 on the date of deployment of the vehicle or vans and should be equipped with all necessary security systems and components such as security alarm, fire extinguishers, GPS and the media for communication in accordance with the specifications stated in **Annexure I** with suitable modifications on a vehicle chassis for Cash Vans.

2. The drivers should be in possession of valid driving license. The armed guards preferably ex-servicemen must be in possession of a licensed 12 Bore DBBL gun. The service provider should guarantee that the antecedents of all staff/crew (driver, custodian, loader and armed guards) deployed on the cash vans have been verified by the police authorities and that they are in possession of valid licensed weapons and driving licenses.

3. Driver, Custodian and Armed guards should be medically fit and not older than 55 Years as on last date for submission of filled in tender.

4. All the staff / crew deployed on the cash vans should always wear uniform while on duty Identity Cards duly authenticated by the Executive / Officer of the company of the service provider. The staff/crew identified for Bank's purpose should not be changed without prior permission of the Bank. On failure of wearing uniform/Identity Card, a penalty of 1% of the monthly rate per day per head will be imposed for such period of default.

5. Service provider shall not sublet any part of the awarded work to any other person or agency. Service provider will not outsource any of the activities of the tender. All vehicles shall be fully owned and shall stand in the name of service provider and R C Book shall contain an entry certifying the service provider is owner of the van or vehicles. All the



Drivers proposed to be deployed shall necessarily be on the payrolls of the service provider. Armed guards shall also be preferably on the payrolls of the service provider. In case the service provider intends to hire the services of Armed guards from a recognized Security Agency, it may do so, after submission of necessary details in this regard and with the prior permission of the Bank. Bank shall give its permission only if the Security Agency from which the guards are proposed to be hired possess or hold valid license and Registration certificate from the Government of Rajasthan.

#### **T. WARRANTY**

Service provider shall at its own cost comprehensively insure the vans/vehicles against risks such as theft, arson and accident. The service provider also shall take and service the policy of fidelity insurance for **Rs.10crores**. The service provider shall maintain the cash van at no additional charge to the Bank.

#### **U. AGREEMENT**

The service provider selected through tender process, based on the information and details contained and submitted in the tender document shall be required to enter into an agreement with bank within 07 days from the date of work order issued by Bank

#### **V. LIQUIDATION AND BANKRUPTCY**

Bank shall be at liberty, in case the service provider becomes/ is declared bankrupt or insolvent or a receiver is appointed for the business or assets of the service provider or compounded with his creditors, or in case an order of winding up is passed for the purpose of amalgamation or reconstruction, or carry on its business under a receiver for the benefit of its creditors, to terminate the contract forthwith upon coming to know of the happening of any or more of the above events by notice in writing to be service provider or to the receiver or liquidator or to any person as the case may be the option of carrying out the contract subject to his providing guarantee for the amount to be specified by the bank.

#### **W. NEGLIGENCE AND INDEMNITY**

1. If the service provider neglects or fails or refuses to execute the work with due diligence as per schedule as per the terms of contract or breaches in any manner the terms of the contract may give notice in writing to the service provider calling upon him to make good the failure, neglect or contravention within such time as may be reasonable and in default thereof the bank shall have all the remedies whatever entitled under law against the service providers.

2. The service provider shall indemnify the bank against all liabilities, claims, costs, expenses, taxes and assessments including penalties, punitive damages, attorney's fees



and court costs arising out of the breach of the service provider's obligations under the contract or arising on account of violations of statutory provisions.

#### **X. FORCE MAJEURE**

If at any time during the currency of the contract, if either of the parties is unable to perform its part of the obligation by reason war, hostilities, act of god, Public enemy, civil commotion, sabotage, fire, floods, explosions, epidemics etc. then, except a notice of happening of the any such events is given by either party to the other within 15 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance. The whole or any part of the Party's obligations under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. If force majeure event continues beyond the period of three (3) months, the parties shall hold consultation to resolve the problem satisfactorily.

#### **Y. ARBITRATION**

All disputes or differences between the parties shall be resolved by amicable settlement through negotiations without resorting to legal recourse. In case the parties are unable to settle the disputes or differences amicably, either of the parties may refer the dispute to a sole arbitrator appointed with mutual consent of the parties. The seat of arbitration at Jodhpur and proceedings of arbitration shall be conducted in English. The Award passed by the Arbitrator shall be binding on the parties.



TENDER FOR HIRING OF CASH VANS SPECIFICATIONS AND DESIGN OF CASH VAN ON A CHASSIS OF VEHICLE HAVING DISPLACEMENT EQUIVALENT TO 2500 CC OR MORE OR SIMILAR KIND

**A. Design**

Cash Van will have minimum of two compartments and a seating capacity for 01 Driver and 04 persons. Area between Driver's Cabin and Cash Compartment will be separated or partitioned by steel sheet

**B. Construction**

Steel Main frame and roof structure will be a fully welded multi corner bend construction secured to the chassis. Inside the van there will be a **peep window cum ventilator** between the Driver's cabin and the space of the cash cabin. External and internal panels will be of standard thickness CRCA sheets. All vans should have tubeless tyres.

**C. Floor**

The floor plate is of Aluminum anti skids.

**D. Doors and Locks**

All doors must have locking system or arrangement. The Cash Compartment must be equipped with Collapsible gate or shutter with locking arrangement.

**E. Windows**

Windows on each side with sliding glass in specified aluminum section frames having toughened clear sheet glass with locks. All windows will be covered with iron grill or wire-mesh frame with 03" circular hole for gun.

**F. Seats**

The seats of the Van should be comfortable and seating capacity for 01 Driver and 04 persons.

**G. Electricals**

Original lamps are to be repositioned in the rear. Van must be equipped with 2xFog lights and 2xHalogen high power head lamps. There will be four numbers indicator/stop light on top of the body and one roof lamp each in all the compartments with wiring through PVC sleeves in suitable circuits with central panel in driver's cabin. Adequate numbers of fans will be fitted for driver, cashier and guards.

**H. Standard Fittings**

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The van should be further equipped with 2 x locking hooks with chain for securing cash boxes, battery box, rear bumper, Rear View mirror, first aid box, wire mesh protector for wind screen and windows and one 2 KG DCP type fire extinguisher. The spare tyre should be preferably mounted on roof on separate bracket. Proper locking arrangement of all the doors.

### **I. Communication System**

The cash van is to be equipped with GPS and an Alarm System with two distress switches at co-driver seat and seat behind the driver's seat with a hooter and Mobile Telephone / Radio Communication system.

### **26.Video Surveillance System**

The Service provider should install mobile DVR (4-Channel) along with two IR cameras with 90days recording capability in the vehicle. The Mobile DVR should have the following features: -

- a) Mobile DVR with a rugged case, designed with advanced anti-shock, anti-vibration and data protection technologies.
- b) IR Vandal Proof cameras are fitted in the vehicles to withstand attempted vandalism by miscreants
- c) The MDVR should have GPS for location tracking - vehicle status & locations can be monitored.
- d) The CCTV system should have the capability of being integrated to a central monitoring software solution over 3G to provide live view of the cameras inside the vehicles.
- e) The CCTV system should be capable of being integrated with Google Maps to provide latest positions of the vehicle through GPS.
- f) The CCTV system should be capable of Bi-way communication with drivers and passengers in case of any emergency.
- g) The monitoring has to be secured and protected through login ID/ Password. Cameras should be positioned to cover the following activities:
  - i. Face of each and every person entering and exiting the Van.
  - ii. The entire view of the inside of van.
  - iii. The driver's cabin covering all activities by driver and other elements.
  - iv. All activities inside the van.

GPRS (Global Positioning Radio System) will be installed in the hired cash van by the vendor at his expense to track the movement of vehicle. The Tracking and follow up action on the movement of cash van will be done by Manager-in-charge. The vendor will provide all assistance to the Branch Manager, Officer-in-charge Currency Chest and Manager-in-charge to remedy shortcomings/deviations observed in the movement of the cash van.

Besides above, all guidelines issued by Govt. of India must be adhered to.





(To be typed on the Service providers letter head)

The General Manager  
Rajasthan Marudhara Gramin Bank  
Head Office,  
Tulsi Tower, 9<sup>th</sup> B Road,  
Sardarpura,  
**Jodhpur-342003**

Dear Sir,

Sub: Your Tender Notice for Hiring of Cash Vans

With reference to the above tender, having examined and understood the instructions, terms and conditions forming part of the tender, we hereby enclose our offer for the supply of the vans or vehicles for the purposes detailed in your above referred tender.

2. We confirm that we have not been disqualified by any PSU bank for the services of cash vans supplied or provided to them. We further confirm that the offer is in conformity with the terms and conditions as mentioned in the tender and all required information as per Annexure has been submitted. We further confirm that our Agency has not been disqualified/rejected by any Bank for non-performance/non fulfillment of Tender in last three years.

3. We also confirm that the rates offered and if accepted by the Bank shall remain valid for Three years from the date of work order placed.

4. We hereby undertake that the vans to be deployed at the Bank will be a vehicle which will not be older than 01 October 2019 on the date of initial reporting to Bank and will be equipped with all security equipments fitted and the components and will be as per the design and specification, as per Annexure I and will have RTO passing.

5. We understand that the Bank is not bound to accept the offer either in part or in full and that the Bank has right to reject the offer in full or in part without assigning any reasons whatsoever.

Yours faithfully,

**Authorised Signatory**

(Name & Designation, seal of the service provider)

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Date:-  
Place:-

Annexure-III

**Rajasthan Marudhara Gramin Bank**  
**TENDER FOR HIRING OF CASH VANS - TECHNICAL BID PARAMETERS**

PLEASE READ WITH: Para O. EVALUATION CRITERIA:

**1. Technical Bid (Mandatory Requirement)**

1	Name of Company		
2	Office Address with Telephone & Fax Nos.		
3	Year of Establishment		
4	No. of years in business of Cash Van Service		
5	Status of the service provider (Whether Pvt. /Public Ltd. Company / Partnership service provider / Proprietorship service provider)		
6	Name of Directors / Partners / Proprietor		
7	Registration status along with Numbers and Dates for GSTN, Income tax, PAN, PF, ESIC, State Govt. for armed guard services and Cash van services (Supporting Documents including sales tax clearance and IT clearance certificates to be enclosed)		
8	Registration status as per PSAR Act of 2005 and local govt. sanction for cash van services		
9	Name and address of Bankers		
10	Turnover of last three years (Balance Sheet and CA certificates be enclosed) 2016-2017 2017-2018 2018-2019		Average
11	Profit last three years (Audited P&L A/C and Balance Sheet to be enclosed) 2016-2017 2017-2018 2018-2019	Profit	Loss
12	Details of Fully owned Cash vans by the company/ R C Books having the name of company as owner: - (i) Total No of Cash Vans deployed (ii) Total No. of drivers held on rolls (iii) Total No. of Armed Guards on rolls		



	(iv) Total No. of Custodians on rolls		
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13	Details of Vans provided to Public Sector and Commercial Banks for cash services in last three years. (Details as per the format given below along with work order copies and performance certificates in respect of such services) Minimum order of 12 cash vans as on the date of Application of tender.(attach additional copy, if required)				
	Name of Organization	Period of service	Types of cash van	Quantity of cash Vans	Contact person & Tel. Nos. of Bank
14	Location of Branch Office at Jodhpur / Jaipur with office addresses and telephone No's along with Shop and Establishment Authorities copy.				
15	Details of Type, Make and Model No's of cash vans offered in financial bid. Detailed Technical Specifications of the vehicles offered are attached				

**Note: Wherever copies are required to be furnished, these are to be certified copies, preferably by concerned agencies or a Govt. Officer.**

**Authorised Signatory**

(Name & Designation, seal of the service provider)

Date:-

Place:-



**Rajasthan Marudhara Gramin Bank**

**TENDER FOR HIRING OF CASH VANS**

**DECLARATION BY THE SERVICE PROVIDER**

In case my / our Offer is accepted, I / we declare and undertake that we do or will:

1. Submit the report of the Police verification of all the staff.
2. Submit valid gun licenses with local Police approvals wherever necessary of all the armed guards proposed to be deployed and also submit valid driving licenses of the proposed drivers proposed to be deployed. All drivers shall compulsorily be on Payroll of company. Bank will have the right to access related books of the company for verifying and satisfying about fulfillment of this requirement.
3. In case vendor intends to hire the services of Armed guards from a recognized Security Agency, it may do so, after submission of necessary details in this regard and with the prior permission of the Bank. Bank shall give its permission only if the Security Agency from which the guards are proposed to be hired possess or hold valid license and Registration certificate from the Government of Rajasthan.
4. Provide vans mechanically fit which shall not be older than three years on the date of deployment as per laid down specifications with laid down quantum of crew with mobile communication systems and with valid fuel cards also entrust Vehicles to Local reputed garages for regular service for the purpose of upkeep and maintenance.
5. The period of assignment is initially for three-year subject to all terms and conditions. The agreement may be renewed.
6. Make available Proposed Cash Vans at designated place for physical verification
7. Fully indemnify the bank against any loss which bank may suffer on account of breach of the terms of the tender and other conditions and frame a policy of indemnity for Rs 10 Cr which would be kept renewed and a copy of such policy provided to bank.
8. Comply with statutory obligations specified in Minimum wages act workman compensation act, EPF, ESIC, norms of third party insurance and insurance cover for the staff and



property and any other mandatory requirements laid down by the Government and will provide every month a certificate of compliance of the above obligations with respect to the previous month along with the monthly bills.

9. Submit to the bank periodically a certificate that the company has provided training facilities for the crew whenever the staff undergoes periodic training.

10. Provide a certificate of registration as a proof that company is registered under PSAR Act of 2005 and has valid sanction for providing cash van services.

11. Submit certificate of registration and relevant permits issued by the State Government and passing of RTI for commercial activity as required for the bank and shall provide vans or vehicles fully owned by us i.e. the bidding company and registered in the name of the company. No vehicle will have registration older than three years on the date of deployment.

12. Comply with all the applicable laws of the Union, state and local laws including all ordinances, regulations and codes, if any, in force.

13. Will fully facilitate and cooperate with the bank to enable it to comply with RBI guidelines on Code of Conduct in Outsourcing of Financial services by Banks.

14. Fully understand that submission of information which is false and misleading and untrue renders the transaction or contract invalid and Bank at its discretion entitled to declare the whole transaction as vitiated and invalid and agree that Bank can make us be solely responsible for the consequences.

15. Agree that the decision of RMGB in selection of Service providers will be final and binding on us.

16. Acknowledge that the information furnished by me/us hereunder is correct to the best of my knowledge and belief.

17. Confirm that I / We have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.

18. Do understand that the Bank's requirement of number of vans is only tentative and approximate and the requirement may decrease or increase as per the exigencies of the Bank.

19. Not provide or deploy any vehicle older than three years Registration at the time of deployment for the services of the Bank. All the vehicles shall be fully owned by the



service provider company with all supporting documents and the certificate of Registration should be in the name of service provider by the time the vans are deployed.

20. Provide all Cash vans with its original documents (R C Book, Pollution Control Certificate, Insurance etc.) for inspection within 30 days from the date of acceptance of work order and will also provide proof of having drivers with driving license on our payroll and Armed guards, with their license.

21. We confirm that we have not been disqualified/rejected by any Bank for non-performance/non fulfillment of Tender obligation in last three years prior to the last date for submission of filled in tender documents for this tender.

### Authorised Signatory

(Name & Designation, seal of the Service Provider

Date:-

Place:-



## Rajasthan Marudhara Gramin Bank

## TENDER FOR HIRING OF CASH VANS

## FINANCIAL BID

Sr. No.	Item Description	Rate In figures	Rate In Words
1	Monthly Charges for one Cash Van along with the driver, two Armed Guards, one loader and one Custodian for 2500Km per month with Type, Make and Model no. of vehicle		
<b>Following charges are fixed</b>			
1	Charges for running additional KM for Cash Van over 2500 kms	10/- Per Km Fixed	
2	Charges for running Cash Van beyond 8 hours	400/- Per Hour	
3	Charges for Outstation Night Halt of Cash Van with crew	750/- Per Night	
4	Charges for providing Cash Van for 8 hrs for Sunday / Holiday.	600/- Per day	

**Note**

1. Unit rate must be quoted in WORDS AND FIGURES.
2. Unit rate must be inclusive of all taxes but excluding GST which would be paid in addition at prevailing rates.
3. In case of any discrepancy, unit prices quoted in words will be considered.

**Authorised Signatory**

(Name &amp; Designation, seal of the service provider)

Date: -

Place: -



