



RAJASTHAN MARUDHARA GRAMIN BANK

RECOVERY DEPARTMENT
HEAD OFFICE, JODHPUR
(Phone: 0291-2593123, 0291-2593114)
(E-mail: recovery@rmgb.in)

ENGAGEMENT OF RETIRED OFFICERS AS EXECUTIVE (RECOVERY) OF THE RMGB/SBI/ OTHER PUBLIC SECTOR BANK ON CONTRACT BASIS IN FI & MM CHANNEL

Last Date for submission of scanned copy of application: 17-09-2020

1. Before applying, candidates are requested to ensure that they fulfill the eligibility criteria for the post as on the date of eligibility, i.e. 31.08.2020
2. Candidates are required to send scanned copy of application to **recovery@rmgb.in** (application, ID proof, age proof, experience etc.) failing which their candidature will not be considered for short listing/ interview.
3. Candidature will be subject to verification of all details/ documents with the original when a candidate reports for interview (if called).
4. In case a candidate is called for interview and is found not satisfying the eligibility criteria (Age and Experience etc.) he/ she will neither be allowed to appear for the interview.
5. Candidates are advised to check Bank's website <https://www.rmgb.in> regularly for details and updates (including the list of shortlisted/ qualified candidates). **Call letter for interview, where required, will be sent by e-mail only (No hard copy will be sent).**
6. **Hard copy of application & other documents NOT TO BE SENT TO THIS OFFICE.**
7. **All revision / corrigenda will be hosted only on the Bank's above mentioned websites.**

A. Details of eligibility Post /Grade/Vacancy/ Age/Selection Process/Place of Posting:

Post Sr No.	Post	Grade (Retired in)	tentative Vacancy	Age (as on 31.08.2020)		Selection Procedure	Place of Posting
				Min	Max		
1	Executive (Recovery)	Officers Scale II & III	26	60 years	63 years	Interaction	Across the Service area(RBO) of Bank

NOTE:

1. The retired official should have retired from the Bank's service only on attaining superannuation at the age of 60 years. The officers voluntarily retired/resigned/suspended/ who have left the Bank (other PSB) otherwise before superannuation are not eligible for consideration for appointment.
2. The officer should maintain good health.
3. The retired official should have sufficient work experience and overall professional competence in the relevant area.
4. The number of vacancies mentioned above are provisional and may vary according to the actual requirement of the Bank.
5. Bank reserves the right to cancel the recruitment process entirely at any time.
6. In cases where experience in a specific field is required, the relevant experience certificate must contain specifically that the candidate had experience in that specific field.

(B) Details of Job Profile & Remuneration

Post Sr No.	Post & Grade	Brief Job Profile	Remuneration
1.	Executive (Recovery)	<ul style="list-style-type: none">> Coordination with district authorities for revenue recovery proceedings in agriculture lending and GSS.> Conducting at least 2 recoveries cum renewal camps per week at branches in RBO.> Follow up of recovery suit filed in Civil Courts.> Intensive monitoring of top 100 accounts of RBO with minimum recovery target as allotted by the Regional Manager.> Achievement of AUCA recovery target as allotted by RBO.> Tele-calling of SMA/NPA Accounts	<ol style="list-style-type: none">1. For Scale - II & III :- Pay 30,000*2. Travel Expenses - For two wheeler - Rs. 4/km (On obtaining prior permission from the authorized officer to travel by own vehicle)3. One CUG SIM card will be provided for counseling and to keep in contact with customers.

* based on Remuneration Matrix

(C) How to Apply:

Candidates should have valid email ID which should be kept active till the declaration of result. It will help him/her in getting call letter/ Interview advices etc. by email.

GUIDELINES FOR FILLING ONLINE APPLICATION:

- i. Candidates will be required to send scanned copy of application (annexure II) & referral letter and other documents to **recovery@rmgb.in**
- ii. Candidates should fill the application carefully. Once application is filled-in completely, candidate should submit the same. Bank will not accept request for any change / edit in the application data after final submission.

Note: In case the face in the photograph or signature is unclear, the candidate application may be rejected.

D. Call Letter for Interview:

Interview: Intimation/call letter for interview, where required, will be sent by email or will be uploaded on Bank's website. **NO HARD COPY WILL BE SENT.**

E. Proof of Identity to be Submitted at the interview

The candidates must bring one photo identity proof such as Passport/Aadhar/ PAN Card/Driving License/Voter's Card/ Bank Passbook with duly attested photograph in original as well as a self-attested Photocopy thereof. Failing which or if identity of candidates is in doubt the candidate will not be permitted to appear for the interview.

F. Action Against Candidate Found Guilty of Misconduct:

Candidates are cautioned that they should not furnish any particulars that are false, tampered/fabricated and they should not suppress any material information while filling up the application form.

At the time interview, if a candidate is (or has been) found guilty of:

- (i) impersonating or procuring impersonation by any person or (ii) misbehaving in the interview or (iii) resorting to any irregular or improper means in connection with his/her candidature for selection or (iii) obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/ herself liable to criminal prosecution, will also be liable:
 - a) to be disqualified from the selection process for which he/she is a candidate
 - b) to be debarred, either permanently or for a specified period, from any interview or engagement conducted by Bank.

G: General Information:

i. Before applying for a post, the applicant should ensure that he/ she fulfills the eligibility and other norms mentioned above for that post as on the specified date and that the particulars furnished by him/ her are correct in all respects.

ii. IN CASE IT IS DETECTED AT ANY STAGE OF RECRUITMENT THAT AN APPLICANT DOES NOT FULFIL THE ELIGIBILITY NORMS AND/ OR THAT HE/ SHE HAS FURNISHED ANY INCORRECT/ FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT(S), HIS/ HER CANDIDATURE WILL STAND CANCELLED. IF ANY OF THESE SHORTCOMINGS IS/ ARE DETECTED EVEN AFTER APPOINTMENT, HIS/ HER SERVICES ARE LIABLE TO BE TERMINATED.

iii. The applicant should ensure that the application is strictly in accordance with the prescribed format and is properly and completely filled.

iv. Appointment of selected candidate is provisional and subject to his/ her verification of credentials.

v. Candidates are advised to keep their e-mail ID alive for receiving communication viz. call letters/ Interview date advices etc.

vi. The Bank takes no responsibility for any delay in receipt or loss of any communication.

vii. Candidates are advised in their own interest to send the mail well before the closing date and not to wait till the last date to avoid the possibility of disconnection etc. RMGB does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of RMGB.

viii. DECISIONS OF BANK IN ALL MATTERS REGARDING ELIGIBILITY, CONDUCT OF INTERVIEW, OTHER TESTS AND SELECTION WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD.

ix. The applicant shall be liable for civil/ criminal consequences in case the information submitted in his/ her application are found to be false at a later stage.

x. If interview without any written test is the mode of recruitment, merely satisfying the eligibility norms does not entitle a candidate to be called for interview. Bank reserves the right to call only the requisite number of candidates for the interview after preliminary screening/ short-listing with reference to candidate's qualification, suitability, experience etc.

xi. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Jodhpur and courts/tribunals/forums at Jodhpur only shall have sole and exclusive jurisdiction to try any cause/dispute.

xii. BANK RESERVES RIGHT TO CANCEL THE RECRUITMENT PROCESS ENTIRELY AT ANY STAGE.

xiii. At the time of interview, the candidate will be required to provide details regarding criminal cases(s) pending against him/her, if any. The Bank may also conduct independent verification, inter alia, including verification of police records etc. The bank reserves right to deny the appointment depending upon such disclosures and/or independent verification.

For any query, please write to us recovery@rmgb.in

The Bank is not responsible for printing errors, if any

Jodhpur
Date: 06.09-2020

General Manager
Rajasthan Marudhara Gramin Bank